

Working Papers during Covid-19 (Updated May 13, 2020)

Minors under the age of 16 employed in the state of New Hampshire must acquire a New Hampshire Youth Employment Certificate within 3 business days of the first day of employment.

As of the closure of school buildings and the transition to remote learning in the state, students are currently directed to obtain working papers directly from the New Hampshire Department of Labor website. Please see links to the required forms below.

Important Information:

- In the absence of available school officials, the DOL requires the parent/guardian signature.
- One copy of complete forms is to be given to the employer
- One copy of completed form must be returned to the NH Department of Labor
 - via US Mail at NHDOL PO Box 2076, Concord NH 03301,
 - or via Faxed to 603-271-8310,
 - or via email to InspectionDiv@dol.nh.gov

For students age 12-16:

<https://www.nh.gov/labor/documents/youth-employment.pdf>

For students age 16-17: (this form does not need to be sent to DOL, only given to employer)

Parent Permission Slip for students over age 16/17:

<https://www.nh.gov/labor/documents/parental-permission.pdf>

FAQ's: <https://www.nh.gov/labor/faq/youth-employment.htm>

Youth Employment Guide: <https://www.nh.gov/labor/documents/child-labor-guide.pdf>

Note: No school signatures are required on ANY forms. Simply submit forms to the NH Dept of Labor noted

above. Questions, please call the DOL. (603) 271-3176 or
(800) 272-4353.